

**APPLICATION FOR ALLOTMENT OF APARTMENT
UNDER TAMILNADU GOVERNMENT SERVANTS
RENTAL HOUSING SCHEME IN THE CITY OF**

1.	A Name of the colony where the allotment is required	
	B. Type of the accommodation required	
2.	Name of the applicant (in Block letters)	
3.	Is the applicant a State Government employee	
	a) If so, is the applicant probationer, approved probationer	
4.	Designation and Officer where employed. If on deputation indicate your parent department	
5.	Basic Pay in the new scale	
6.	Whether married or unmarried (if newly married please enclose invitation card)	
7.	Details of other pay (like special pay, p.p. etc.)	
8.	Whether the spouse is employed and if so, whether in Government or private sector of public sector undertaking.	
9.	a) Post held by the spouse.	
	b) Office in which employed	
	c) Whether the spouse has also submitted an application for Allotment of a flat apartment any where in the City.	
	d) Basic Pay of spouse/	
	e) Whether the spouse is a probationer, approved probationer or permanent.	
	f) Have you applied for any other scheme area	
10.	Members of the family, relationship to the applicant, age, occupation, pay etc.	
	Name	Relation
		Age
		Occupation
11.	Type of accommodation now occupied, amount of rent paid, whether private rented premises or Government or Government quarters of Accommodation controller of Tamil Nadu Housing Board and the address with the reasons for vacating the same.	
12.	Whether the applicant or the spouse own a house/flat in the City of Suburbs	
13.	(a) Whether the transfers from Mofussil	

14.	(b) If so, the office from which transferred and the date on which he/she has relieved from the office.	
	(c) The date of joining the City office	
15.	Special reasons if any in support of the request for allotment.	

UNDERTAKING

1. I Solemnly declare that the information furnished by me is true to the best of my knowledge.
2. I also undertake to follow strictly all rules and regulations which are prescribed by the Government and the Tamilnadu Housing Board maintenance and allotment of quarters from time to time.
3. If I refuse to accept the allotment, I am prepared to pay rent from the date of Vacancy of the flat/apartment till its re-allotment.
4. My parent, who are to live with me are sole dependent on me.
5. I will not sublet the apartment either wholly or partly to any person including the members of the family.
6. I will not share the accommodation with any persons other than these solely dependant on me, and
7. I am fully aware of the fact that I am liable for disciplinary action if any of the above conditions if not fulfilled and that I am also liable to pay the market rate of rent from the date of allotment till vacation, if any of the conditions of allotment is contravened.

Signature of the applicant
with date .

Endorsement No.

Signature of Head of Office,
Designation.

Scrutinised and submitted to The Secretary to Government, Tamilnadu Housing Board Department, Chennai-9.

Signature of Head of Office,
Designation.

To

The Secretary to Government,
Tamilnadu Housing Board Department
Chennai - 9.