

# TAMIL NADU FINANCIAL CODE FORM – 12

## CHAPTER X ARTICLE – 230

FORM OF APPLICANT BY A GOVERNMENT SERVANT  
FOR AN ADVANCE FOR PURCHASE OF A MOTOR CYCLE / SCOOTOR

\* \* \* \* \*

- 1 Name of the Applicant  
( Eng. Tamil)
- 2 Designation
- 3 Name of Office in Which the applicant is  
employed ( Full Address with Pin code)
- 4 Residential Address for the application
- 5 a) Basic Pay  
b) Scale of Pay
- 6 Cross Salary per month ( indicate every item  
separately
- 7 Carry Home Salary (Net)
- 8 Date of Joining in to Government service
- 9 Details of the post in which the applicant is an  
approved probationer ( or) the post in which he  
is confirmed
- 10 Date of Birth
- 11 Date of Retirement
- 12 Amount of Advance applied for
- 13 Type of Vehicle for Vehicle for which advance in  
applied for
- 14 State whether the vehicle to be purchased is New  
or Old
- 15 Name of the firm of party from or party from  
who the vehicle is proposed to be purchased is  
with full address
- 16 In the case of the vehicle state whether proforma  
invoice of the firm for the vehicle is enclosed
- 17 In the case of old vehicle state whether letter of  
consent by the seller is enclosed
- 18 Price of the vehicle to be purchased
- 19 Whether the seller of the old vehicle is related to  
the applicant
- 20 If the applicant was already in possession  
of a vehicle furnish the following details
  - a) Name of the vehicle he was is  
possession of
  - b) The period ( Denoting the dates From  
\_\_\_\_\_to \_\_\_\_\_ during  
which he was in possession of the vehicle
  - c) The date on which he sold the vehicle
  - d) Sale price of the vehicle
  - e) Whether the old vehicle was purchased  
with the advance obtained from the

government

- 21 Whether at present the applicant is in possession of any vehicle? If so furnished the following details
- a) Name of the vehicle
  - b) The date from which he is in possession of the vehicle?
  - c) Whether the vehicle was purchased with the advance obtained from the Govt.?
  - d) The proposed sale price of the vehicle ?
- 22 Whether the applicant has given away as gift, or sold the vehicle purchased out of Govt. Advance or out of his personal funds as the case may be?  
If so, the date of which it was given away as gift, or was sold and the price, may be furnished.
- 23 Whether the applicant has applied for the first time for vehicle advance
- 24 If no, the number of times the applicant had received advance previously. the number and the date of the sanction order as well as the amount of advance sanction?
- 25 If the applicant was sanctioned with vehicle advance previously whether such sanction order has been cancelled consequent to his non-availing of the advance ?  
If so the details thereof:
- 26 If the applicant was sanctioned with vehicle advance and availed the same  
  
Whether he was directed to repay the vehicle advance so availed in full for the reason that the vehicle was purchased in violation or in contravention of rules?  
If so details thereof
- 27 If the price of the vehicle is in excess of the amount of advance applied for the proposed source from which he wants to meet out the difference

28 Whether the applicant has now applied for advance for the purchase of motor Cycle – Scooter / Moped having already availed cycle advance from Government

If so, state the number and date of sanction order for the cycle advance

- 29 a) Whether the applicant is on leave  
b) If, so the nature of leave  
c) The date from which the applicant is on leave  
d) Date of expiry of leave

- 30 a) Whether the applicant is likely to proceed on leave  
b) If, so the nature of leave  
c) The Date from which the applicant is on leave  
d) Date of Expiry of Leave

i) Certified that the particulars given above are complete and true

ii) Certified that I have not purchased the \_\_\_\_\_ vehicle for which I have applied for advance, till date, I shall complete the payment for and take possession of the \_\_\_\_\_ vehicle before the expiry of one month from the date of drawal of the advance and I shall insure it within one month from the date of taking delivery of it/

Place

Date

Signature of the Applicant

## RECOMMENDATION AND CERTIFICATE BY THE HEAD OF OFFICE

Certified that particulars furnished by \_\_\_\_\_  
\_\_\_\_\_ in his application for the sanction of advance  
for the purchase of \_\_\_\_\_ have been Verified with official  
documents, records and found correct and that he is an approved probationer his service  
were confirmed in the post of \_\_\_\_\_ and that no disciplinary proceedings  
are pending against him. The applicant is applied for the vehicle advance for the first  
time.

The applicant has already drawn vehicle advance \_\_\_\_\_  
\_\_\_\_\_ times, Now he has applied for \_\_\_\_\_ time.

Certified that the applicant is eligible for the sanction of vehicle advance for the  
purchase of \_\_\_\_\_ vehicle in accordance with rules.

Station :

Date :

**FORM OF AGREEMENT OF BE EXECUTED AT THE TIME OF  
DRAWING OF ADVANCE FOR THE PURCHASE OF MOTOR CAR /  
CYCLE**

An Agreement made this \_\_\_\_\_ day of \_\_\_\_\_

between \_\_\_\_\_ of \_\_\_\_\_

thereinafter called the Borrower which expressions shall include his heirs administrators, executors and legal representative of the one Part one the Government of Tamil Nadu of the other part.

WHEREAS the Borrower this under the provisions of the Tamil Nadu Financial Code ( hereinafter referred to as the said code) which expressions shall include many amendments thereof or additions time to for the time being inforce applied to the Government of Tamil Nadu thereinafter to the Govt. for loan Rs. \_\_\_\_\_ of the purchased of Motor Car / Cycle on the terms and conditions hereinafter contacted and whereas the applications of the Borrower for the f said loan to considered by the Government NOW IT IS HEREBY AGREED Between parties hereto that to consideration of the sum of Rs. \_\_\_\_\_ to be paid by the Government to the Borrower if any when the Government sanction the said loan and Borrower hereby agree.

1. To pay the Government the said amount with interest culated according to the said code my monthly deduction from his sanitary as provided for by the said code and hereby authorized the Government to make such deduction.
2. With in one month from the date of drawal of the advance to expend the full amount of the said loan in the purchase of Motor Car cycle or if the actual price said is less that the loan to repay the different to the Government forthwith.

3. In the event of Borrower reversion from Government Service before the advance drawn together with interest is fully prepaid to repaid to repay in one lumpsum the amount outstanding and the interest, due, before the Borrower is actually relieved from the Government Service.
4. To execute a document hypothecating the said Motor Car / Cycle to the Government as security for the from provided by the said CODE AND IT HEREBY LASTLY AGREED AND that if the Motor Car / Cycle has not been purchased and hypothecated and aforesaid within in one month from the date of drawal of then advance of the Borrower within that period the whole amount of then loan and interest accrued thereon shall becomes insolvent or quite the service of the Government or dies immediately become due and payable IN WITNESS WHERE OR BORROWER AND.

For and on behalf of the Government of Tamil Nadu have hereinto set their hands.

Signed by the said \_\_\_\_\_ in  
the Presence of :

- 1.
- 2.

SIGNATURE AND DESIGNATION  
OF THE BORROWER.

Signed by ( Name and Designation) \_\_\_\_\_

\_\_\_\_\_ for  
and on behalf of the Government of Tamil nadu in the presence of :

- 1.
- 2.

SIGNATURE AND DESIGNATION  
OF THE BORROWER

ஊர்தி முன்பணம் வேண்டுவோரால் கொடுக்கப்படும் உறுதிமொழிப் படிவம்

1. ஊர்தி முன்பணம் வட்டி மூலம் பெற்ற தேதியிலிருந்து ஒரு மாதத்திற்குள் ஊர்தி வாங்கி விடுவேன்
2. ஊர்தி வாங்கிய தேதியிலிருந்து ஒரு மாதத்திற்குள் ஊர்தியை அரசின் அக்கறையுடன் கூடி விரிவான ஈட்டுறுதி செய்துவிடுவேன்.
3. புதிய மோட்டர் கைகிள்களுக்கு பதிலாக மோட்டார் சைக்கிளோ ( அல்லது எதிர் எதிராக) புதிய ஸ்கூட்டருக்கு பதிலாக பழைய ஸ்கூட்டரோ ( அல்லது) எதிர் எதிராக) மாற்றிவாங்க மாட்டேன். விண்ணப்பத்திலும் உடன்படிக்கையிலும் ( படிவம் - 12 படிவம் . 13 ல் குறித்த ஊர்தியையே வாங்குவேன்.
4. ஊர்தியை அரசின் அக்கறையுடன் கூடிய விரிவான ஈட்டுறுதி செய்வேன்
5. படிவம் - 14 விரிவான ஈட்டுறுதி முதலிவற்றை ஈட்டுறுதி தேதியில் இருந்து ஒரு மாதத்திற்குள் கூர்ந்தாய்விற்கு அனப்பிவிடுவேன். அத்துடன் ஊர்தி வாங்கியதற்கான வரிவில்லை ஒட்டப்பட்ட பண இரசீதையும் அனுப்ப விடுவேன்.
6. ஊர்தி முன்பணம் மற்றும் வட்டி பிடித்தம் முடியும்வரை ஊர்தியை குறிப்பிம் தேதியில் புதுப்பித்து காப்பீடு செய்து கூர்ந்தாய்விற்கு அனுப்புவேன்.
7. மேற்கூறப்பட்டுள்ள உறுதிமொழி மற்றும் நடைமுறையிலுள்ள விதிகளில் ஒன்றினை மீறினாலும் நடைமுறையிலுள்ள அரசாசையின்படி என் மீது குற்றம் குறிப்பாணை வழங்கி ஒழுங்கு நடவடிக்கை வகுங்ககச் சம்மதிக்கிறேன்.

விண்ணப்பதாரர்  
அலுவலகம்

விண்ணப்பதாரர்கையொப்பம்

# CERTIFICATE

1. Certified that the applicant has not been sanctioned and Moped / Mother Cycle Advance for the past six years.
2. Certified that applicant has completed five years of regular service.
3. Certified that this is the first advance applied for by the individual
4. Certified that the Conditions laid down in Act. 232 ( A) of the M.F.C Vol I have been satisfied in this case and consider that the possession of Moped while increase his efficiency.
5. Certified that the applicant will continue in service till the advance is fully recovered.
6. Certified that I have acruited the application with reference to rules and I have satisfied myself that the applicant eligible for the advance applied for.
7. Certified that the Moped / Moped Cycle was sanctioned before.

NAME FOR THE TREASURY